# OUR MISSION

Our mission is to protect endangered children, preserve and strengthen their families, and develop alternative family settings. Services, as mandated by law and regulation, will be provided in the least intrusive manner with a family-centered focus. The mission is accomplished in collaboration with the family, a wide variety of public and private agencies and members of the community.



Established in 1853, San Bernardino County is the largest county in the continental U.S. Our beautiful county encompasses majestic mountains, vast deserts, and open sky.

If you are open to challenges and have a passion for serving the public good, there is a place for you at CFS.

Here, opportunities abound.



Children and Family Services Contact Volunteer Services 909.386.3734

vip@hss.sbcounty.gov



# VOLUNTEER INVOLVEMENT PROGRAM

SAN BERNARDINO

COUNTY

If you're searching for a way to advance your skills, make a difference, and give back to your community. Stop looking!

# You've just found the opportunity of a lifetime.

www.SBCounty.gov

Children and Family Services —

CFS is an award winning agency that provides intervention and support to families and children.

# JOIN US!



# WHY Volunteer?

A volunteer is someone who gives, without compensation, of their time and talent in a volunteer service program.

Volunteers are dedicated individuals from all economic, educational, and social backgrounds who help make it possible for CFS staff to provide the best care to the children and families we serve.

Becoming a CFS volunteer can help you make a difference in the lives of others. It's an excellent way to give back to your community, enrich lives, make new friends, discover new talents, explore a new career, and develop or enhance your knowledge, skills, and abilities.

# VOLUNTEER OPPORTUNITIES

CFS does its best to match volunteers with opportunities that match their skill sets and interests. All CFS volunteers must be willing to provide information to the public, take messages, and operate basic office machines.

#### Currently CFS is seeking **VOLUNTEERS** for the following roles:

#### **CFS CLERICAL VOLUNTEER**

Provide clerical support to CFS staff by answering phones, filing, typing, assembling marketing materials, and other tasks as needed.

#### SOCIAL WORKER ASSISTANT VOLUNTEER

Provide quality client services by assisting social workers during supervised child/parent visits, transport clients to appointments, answer phones, filing, typing, computer tasks, and other tasks as needed.

#### TUTOR

Tutor kindergarten-aged children through high school. Duties can include but may not be limited to providing homework assistance, tutoring students in, writing, math, English, spelling, history, science, and helping ESL learners advance their language skills.

### HAVE QUESTIONS ABOUT THE VIP PROGRAM?

# FREQUENTLY ASKED QUESTIONS

**Can students volunteer?** Yes, students can volunteer for CFS.

- Can I set my own hours? Yes, we have both flexible and fixed schedules available. Volunteers must serve a minimum of 120 hours.
- Will I receive training? Yes, you will receive the training required to make your volunteer experience successful.
- **Can I volunteer in more than one program?** Yes, we encourage you to volunteer in multiple programs.
- Can I use my volunteer experience on my resume or applications? Absolutely, most employers and educational institutions are very interested in volunteer experience.
- Will my volunteer experience count toward job experience? Usually yes, if your volunteer work is related to the job you are seeking.
- Is there a background check? Yes. All County volunteers must be fingerprinted, pass a background check, and complete a "two-step" TB test before starting the VIP program.

## WANT TO APPLY to become a VIP volunteer?

Fill out an application online at: www.volgistics.com/ex/portal.dll/ap?AP=24749844

Or visit the VIP website at: hss.sbcounty.gov/VIP/default.asp

Call: 909.386.3734 or

Email: vip@hss.sbcounty.gov

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