

San Bernardino County IHSS Advisory Committee



784 E Hospitality Ln
San Bernardino CA 92415
January 8th, 2020
9:00 AM to 12:00 PM
IHSS Conference Room

Minutes

Members Present

Kristie Sepulveda-Burchit
Randy Schlecht
Barbara Chastain
Mary Gillion
Carolyn Medina
Linda Lovett
Lance Hoshaw
Marilyn Interian Matey
Celina Rwengo
Diane Chapman
Christopher Tarr

Members Absent

Linda Higgins
Greg Dermott
Flora Martinez
Sheila Johnson

Members of the Public

Sharon Swayzer
Tracy Nunez
Enrique Camacho (SEIU)
Wendy Whitaker (SEIU)

Public Authority Staff

Myette Christian
Tannya Munoz
Romina Price

MINUTES

1. CALL TO ORDER AND INTRODUCTIONS – 09:07 A.M.

2. APPROVE MINUTES

- Approve minutes from October 2, 2019 meeting
 - Mary motions to approve, Diane 2nds.
 - All members approve

3. ADDITIONS/CHANGES TO AGENDA

Kristie Sepulveda-Burchit

- SEIU was removed as a standalone item from the agenda not by herself as this item was on the agenda provided by the chair but by the Department County Counsel recommendation. SEIU can speak under Public Comment. Then introduced SCE to present.
- Southern California Edison (SCE) presentation
 - Presenters: Tom and Jennifer
 - Reviewed plan for public safety power shutoffs.
 - Referred to SCE's Medical Baseline Allowance if someone needs extra kilowatt hours of electricity due to the use of medical equipment and or devices.
 - Referred to SCE website for their agency and other agencies with outage tips on how to prepare, safe use of generators, and backup power sources.

4. IHSS ADVISORY COMMITTEE INTRODUCTION AND MEMBER REPORT

Randy Schlecht

- Discussed the 2 hour DAAS webinar in Sacramento he attended, however, no formal report as topics were similar to what was reported in current advisory committee meetings.
- Discussed accessibilities in certain areas, such as making buildings more accessible by getting rid of stairways.
- Advocacy with Rolling Start, "Systems Change".
 - Legislation level- to improve sidewalks for wheelchair or stroller accessibilities.
 - Referred members to CDSS website for more information.

Mary Gillion

- Enjoyed 12 year appreciation day.
- Items that were left behind and or not used were taken to the senior center at Perris Hill park
- Wanted to clarify that she would give out pens and water bottles as long as supplies were available.

Carolyn Medina

- Advisory committee took some pamphlets and dropped them off in the Hesperia area to local organizations. Was going to take some to the Rolling Start in the high desert area but noticed office relocated.
- Also attended SCE meetings through teleconferences.
- Working with CICA has been placed on hold due to medical reasons with their head admin representative.
- Will look into finding new location for Rolling Start in the high desert area

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

Wendy Whittaker (SEIU)

- Thanked everyone involved in regards to the wage increase of a dollar.
- Overview of what was agreed on:
 - Came up with a contract which has been the first time in 10 years. As of March 1st or April 1st there will be another wage increase. On July 1st another quarter increase. Then January 1st 2021 another wage increase.
 - Thanks committee for support.
- Petition “Schools and Communities First”
 - Will place \$400 million dollars into the community:
 - 40 percent will go into San Bernardino county schools.
 - 60 percent will go back to the community. Will impact IHSS providers.
 - Will allow more funding and lead to wage increases for IHSS
 - Property Tax
 - Union is working on placing item on the ballot, to avoid loophole of increasing property tax for residents.

Enrique Camacho (SEIU) representative.

- Continued on increased wages
 - Reports County gave \$0.75 cents and decided to use \$0.25 cents toward provider’s health coverage and \$0.50 cents for wage increase.
 - Looking to triple the amount of providers receiving healthcare by the end of the year.
 - Looking into a better medical plan to cover more providers that is cost efficient.
 - According to the contract, providers will always be \$0.50 cents over minimum wage.
 - SEIU will have local convention in LA on 1/31 and 2/1. Would like to have 150 members from San Bernardino County to attend.

6. IHSS Public Authority

Myette Christian

- Union Negotiations are complete
 - Waiting for State to approve the additional \$0.25 cent increase.
 - In July another \$0.25 cent increase will be provided.
 - The county is providing \$15,000 for IP protective supplies.

- Currently working with the union to develop a Distribution process.
- Health Plan
 - Discussions are ongoing with the union on locating a health plan that will benefit more providers.
 - Providers have been calling in regards to healthcare coverage, however, there is no open enrollment at this time. Once there is a plan in place, there will be a process to add more providers.
- EVV
 - San Bernardino is a part of phase 2 and is currently working with IHSS to get as many providers on Electronic Timesheets by March 1st, 2020.
 - Looking into having more fairs to assist providers with registration.
 - Rodney is no longer with the department and introduced Romina as new IHSSAC secretary
- Department of Aging and Adult Services report
Chris Tarr
 - EVV
 - Commented there will be informational sessions for EVV by the end of February and March as CDSS will conduct trainings for staff. There have been letters mailed to clients and providers to encourage them to sign up now to avoid the influx of people trying to register.
 - IHSS social workers are taking flyers to home visits as well as posting in local IHSS offices.
- Telephone Timesheet System
 - Informed by the state that it may be difficult to use the telephonic system.
- Master plan on Aging
 - Sub committees are being formed; waiting to receive more information
- Audit
 - Performed once a year and provides preliminary data.
 - San Bernardino currently has 33,000 cases. In comparison to other large counties, average case load is 27,000.
 - San Bernardino social worker case load is currently 390.
 - Received over 1,000 applications for IHSS in December.
 - Protective supervision cases: Statewide is 8.8% and San Bernardino is 10.4%.
 - Paramedical cases statewide are at 28.5% and San Bernardino county 35.4%.
 - Authorized case hours statewide 104.4% and San Bernardino is 111%.

- FSLA violations in September was at average is 26.1% statewide and San Bernardino at 53.1%. Currently statewide average is 22.3%, and San Bernardino is below average at 19.3%.
 - With new electronic timesheet system, these violations should decrease dramatically.
 - Annual reassessments San Bernardino is 17th out of 58 counties for timeliness in annual reviews.
 - Chris Tarr in answer to question from Chair member Kristie on Paramedical Regulations in the Handbook:
 - Typically will not post updates online for the handbook each county varies.
 - The handbook is constantly changing. Is over a 1,000 pages. Updates can take between 3-6 months.
 - Will discuss with IHSS director on how to request handbook for public information. However, please keep in mind items may be outdated upon receiving it.
 - Grant for At Home program
 - Raised money for Adult Protective Services unit to help the homeless population.
 - Available services: money for car repairs or back rent if at risk of eviction
 - Coordinated Care Initiative (CCI)
 - Looking into IHSS turning into a benefited health plan.

7. CICA Representative Report Carolyn Medina

Carolyn Medina

- No report, presented under member comment.

8. Business

- AC Overview (bylaws/procedures for new members)
 - If changes needed, please email them to Romina by Feb. 3rd.
 - Final draft of procedures will be provided in March.
- Meeting Dates
 - Tentative meeting on 2/5/20. Same time and location.
 - Carolyn will be unavailable due to a personal appointment, suggests 2/12/20.
 - Everyone agrees meeting to be 2/12/20; Romina will look into room availability and follow up via email.
 - April 1ST is a tentative date for April meeting. Date is needed as there will be a new chair by then. July and October will be tentative based on the new chair.

- Plan to have the July meeting on another day besides the first Wednesday of the month due to the holiday.
- Chair and Vice chair nominations and elections
 - Tannya states for nominations, email to Romina by Feb 3rd. PA will reach out to those nominated and inform them of nomination. Ballots will be provided at the Feb meeting; in April elected chair can work with Kristie on chair duties
 - Anybody interested can send an email to Romina to nominate themselves or someone else for chair or vice chair.
 - Feedback for procedures and nominations are due to Romina by 2/3/2020.
- Ethics Certificate
 - Required by Board of Supervisors; members have to submit an ethics training certificate. PA will contact members who have not completed and provide web link.
- Roster of committee members
 - Roster-unavailable due to no internet access in the office. However will be provided via email.
- Committee picture
 - Committee picture was taken last meeting; will look through Rodney's files for photo.
- Choose subcommittee/s to participate in Legislation, Membership outreach and Community events.
 - Email member request to Romina by 2/3/2020
- 9. Fiscal report (Fiscal year July 1, 2019-June 30, 2020)**
 - Purchasing of supplies for committee members:
 - Rolling carts, folders, pens, highlighters, dividers
 - PA will hold off on purchasing until committee provides list of requested items.
 - Kristie Legislative Letters
 - The purpose of a February or March meeting is due to the lengthy process with the Board of Supervisors to approve letters of support.
 - Goal for the end of the month is to have a better understanding of the legislative bills coming out. Therefore would like to have a date in February.
 - Budget Report
 - CICA expenses are listed with Desired Expenses along with the purchasing of supplies.
 - Correction to date posted, it should read FY 19-20 not FY 18-19

- More than welcome to change template as there is a subcommittee for budgeting, and secretary will provide actual numbers.
- \$1573.85 approx. balance left over including meetings
 - Carts will not be the same as purchased in the past and the reason of 2 carts was based on Myette's email sent prior.
 - With the increase in members, there is limited funding. Committee will wait until April to purchase items.
 - Members should already have been provided pens, highlighter, folders, etc.
 - Live stream services
 - Asked Tannya to look into the cost of livestream services.
 - Suggested starting a YouTube channel
 - Will have to check with county counsel as far as waivers to disclose images.
 - Other items to consider:
 - Training
 - CICA invoice
 - Spanish IHSSAC application and translation services
 - Live Stream services

10. Adjournment

Meeting adjourned 12:24pm