



SAN BERNARDINO COUNTY
IHSS Advisory Committee Meeting Minutes
January 5, 2011

MEMBERS PRESENT

Nancy Barrett, Alternate
Sheila Brown
G.G. Crawley
Patricia Dotson-Moss
Mary Gillion
Janice Jackson - Alternate
Patrick King
Roy A. Reynolds
Randy Schlecht - Alternate
Patti Strauch – Alternate
Sharon Swayzer
Caroline Von Flue

MEMBERS ABSENT

Nelma Fennimore
Kim Risser
Loretta Jemtson – Alt.
Brenda Travis – Alt.

MEMBERS OF THE PUBLIC

Bernard Domroy
Barbara Chastain

DAAS STAFF

Linda Nelson, Assistant to the Director
Debbie Lunt, Executive Secretary II

PUBLIC AUTHORITY STAFF

Rosa Hidalgo, Deputy Director
Myette Christian, Registry/Training
John Dixon, Staff Analyst II
Jessica Hoier, Staff Analyst I

ACTION(S)/MOTIONS

1. Call to order and Introductions

9:30 a.m.

Linda Nelson announced the following:

- Barbara Chastain's term expired
- Randy Schlecht is now an alternate
- Brenda Travis – new - alternate
- Loretta Jemtson – new - alternate
- Nelma – out until February

2. Approve Minutes from November 3, 2010 meeting

Patricia made motion to approve minutes, 1st – Patti Strauch; 2nd Roy Reynolds. Motion passed – Minutes approved.

3. Additions/Changes to Agenda

Yes

Under "New Business" G.G. would like to include "Planning Meeting Goals and Objectives for 2011". Helen Lopez is not here today. Kim is not here – Patricia is conducting meeting as Chair

4. PUBLIC COMMENT ON AGENDA ITEMS

None

5. CHAIR'S REPORT (Kim sent in report; however was not at meeting)

See attachment.

6. IHSS PUBLIC AUTHORITY REPORTS (ROSA)

- 3.6% reduction across the board to client's hours. Everyone should receive a notice in the mail regarding this reduction. Union was sent e-mail regarding this situation.

- Change is coming up to Provider Enrollment background checks. Effective February 1, 2011, disqualifying criteria has expanded. It is not retro – it is anyone starting 2/1/11 and after. Next month we will have more

information on this.

- Most fingerprint results are in. Some have passed but still have not attended orientation. If provider has not attended orientation, checks will stop 1/1/11.

(MYETTE)

- We currently have about 730 providers on the Registry. The Registry is open and accepting application in all areas.

- Caregiver Appreciation Day was a huge success. Victorville had approximately 75 in attendance and Rialto had about 125 in attendance.

(JOHN)

- We have a new carrier for our health benefits – SYMMETRA, effective 1/1/11.

Letters were sent out and phone calls made to affected people. Symmetra is more affordable – the hope is that more people can be offered health insurance. Eighty hours (consistent for two months) are required to obtain health benefits. John is contacting anyone who may drop below the 80 hours because of the 3.6% reduction in hours. He suggested that providers try and pick up an additional client or see if their current client has extra hours that can be transferred to them. If you have questions regarding health benefits, call Public Authority and ask for health benefits. There is currently about 800 people on the waiting list for these benefits. However, each month 15 to 20 people fall off. Open Enrollment should be in March or April.

- National Caregiver Training Program will be starting January 11, 2011. It is a nine (9) week course (not mandatory) for providers and covers several different topics. Classes will begin in Victorville on January 11th and in San Bernardino on January 13th. Classes will be held in Yucca Valley and Rancho after

these classes are finished. Certificate will be given at end of class if you make each session.

- Barstow Area Transit has been completed and they offer a Barstow to Victorville route three times per week. If there are any complaints about the bus, bus stops, schedules, etc., call Julie Williams, Rolling Start, (909) 884-2129. More info regarding this next month.

(JESSICA)

- Jessica passed out the Winter 2010 Newsletter. There will be a new one in February 2011 (Winter 2011 edition).

- NOTE: Next meeting be prepared to get your picture taken – a new one is needed to update the website.

7. DEPARTMENT OF AGING AND ADULT SERVICES (G.G.)

- In November 2009 it all started – background checks, having to be cleared, the list of crimes was very long. We started out having 18,000 providers being asked to go through background checks and the new state provider orientation. Then we had a deadline of June 30, 2010 for all providers to have passed background and attended orientation. The state then gave an extension until December 31, 2010. The last information we received is that we still had 1,300 providers who have not completed the process. We don't have the final count yet of how many still have not finished the process (maybe about 900). These people will now be cut. Postcards have been sent several times, letters have been sent several times and notices have been put on checks for providers. Then we targeted the recipients. The state also sent out letters to recipients and providers. We plan to run a list of

providers who are being cut from the program – this will help the department when providers call.

NOTE: We have ten (10) calendar days to process time sheets after we receive it and it is our priority to pay timely.

- Referrals for IHSS were down in December. We only had 756 referrals for the month.

- Our department is generating a list that will assist us in the 3.6% reduction in hours. We will be able to see what the client had before and what it is now with the adjustment.

- CMIPSI is still alive and well. During the last three (3) months we have gone to Sacramento to test the system to see how it works and improvements are being made.

- We are in the process of testing a new DAAS Case Management System – it is replacing the old APS System. We use this system in IHSS to document our case notes.

- The Fraud Unit is up and running. We have posters in the offices and lobbies showing where to report fraud.

NOTE: If you turn in time sheet early and then work days passed when turned in, it is considered fraud. For example, you work through 12/29 and turn in time sheet showing you worked 12/30 and 12/31 that could be considered fraud.

8. BREAK (10:45 – 11:00)

9. Committee Reports

Legislation

Please see attached handouts from Caroline and Kim.

FINANCE (PAT)

- We have a budget to report on now. We have \$52,966.00 for the IHSS Advisory Committee. Forty seven percent of the funds come from federal funds and 53% of the funds come from state funds. Approximately

half of this money goes directly to the committee members for stipends, mileage, (running about \$925.00 per month). The committee has about \$10,000 for training and conferences so we are encouraged to do that. The other half of the budget goes towards Community Projects and Office Supplies. We also have funds available for community outreach.

GOALS, OUTREACH & AWARENESS
(G.G.)

- No meeting was held.

10. OLD BUSINESS

- Patti advised that the caregiver basket from the committee was beautiful and the person who won the basket was very pleased.

11. NEW BUSINESS

- G.G. would like to plan a meeting for training and setting goals and objectives for 2011. She would like it to take place in the latter part of March 2011. She suggested that we hold it at the National University.

12. PUBLIC COMMENT

None

13. ADJOURNMENT

Motion for adjournment – 1st – Pat
2nd – Sheila

Meeting adjourned 11:00 a.m.

Linda Nelson will bring copies of by-laws to next meeting.

**Motion to have a meeting to discuss the goals and objectives for 2011:
1st – G.G. 2nd – Caroline. Motion was approved and passed.**

Linda Nelson will check with National University to see if there is a room available the end of March. If there is not she will look into some other locations.