



**COUNTY OF SAN BERNARDINO
PRESCHOOL SERVICES
DEPARTMENT
POLICY**

NO. 01 ISSUE 1
PAGE 1 of 1
EFFECTIVE: 01-21-15

SUBJECT:
Staff Food Brought to Head Start Facility

APPROVED: 01-21-15
Diana Alexander
BY: Diana Alexander, Director

PURPOSE

To prevent potential allergic reaction for children with food allergies at the sites.

POLICY

Staff food brought to the site will be consumed only in designated staff areas to reduce children's risk of allergic reaction.

REFERENCE

Head Start Performance Standards **1304.23(b) (1) (I) & 1308.20**

PROCEDURE

1. Site Supervisors will ensure all site staff will be made aware of all children with dietary restrictions due to food allergies.
2. All staff food brought from home or restaurants should be stored in sealed containers, and placed in the staff refrigerators.
3. Staff meals must be eaten outside of classroom areas and will only be consumed in designated staff areas.
4. Staff will practice thorough hand washing after consuming any meal.