



**COUNTY OF SAN BERNARDINO  
PRESCHOOL SERVICES DEPARTMENT  
POLICY**

**NO. 01      ISSUE 1**  
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**EFFECTIVE: 07-01-10**  
Updated

**SUBJECT:**  
Late Breakfast Arrival Procedures

**APPROVED: 10-19-10**

  
**BY: Ron Griffin, Director**

**PURPOSE**

Provide breakfast to all children, even those who may be late.

**POLICY**

Ensures that children arriving after the regularly scheduled breakfast, are still offered a nutritious breakfast. Forms applicable to this policy are: Meal Count Sheet

**REFERENCE**

Head Start Performance Standards 1304.23(b)(1)(iii), CACFP Meal Time Policy 920.

**PROCEDURE**

If a child arrives at the center after breakfast has been served and has not yet eaten, a breakfast must be offered. If the class has transitioned into other scheduled classroom activities, ask the parent or guardian to sit with child while they eat their meal. Including the parent or guardian, ensures the child will be supervised during meal time.

For CACFP purposes, any breakfast served to children after 9:00 a.m. and before 11:00 a.m. is **not** to be included on the meal count form; since these meals were offered outside "normal" breakfast hours.