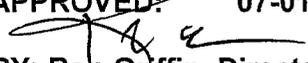




**COUNTY OF SAN BERNARDINO  
PRESCHOOL SERVICES DEPARTMENT  
POLICY**

**NO. 00      ISSUE 0**  
PAGE 1 of 2  
**EFFECTIVE: 07-01-10**  
Updated

**SUBJECT:**  
**Parent Involvement In Education and Training**

**APPROVED: 07-01-10**  
  
**BY: Ron Griffin, Director**

**PURPOSE:**

To promote the continued involvement of Head Start parents in the education and development of their children upon transition into Elementary.

**POLICY:**

Preschool Services Department (PSD) will encourage parents to participate in transition activities through the scheduling of parent workshops and training regarding parent involvement in transition activities to promote the continued involvement of Head Start parents in the education and development of their child(ren's) upon transition to school.

PSD will provide education and training to parent to prepare them to exercise their rights and responsibilities concerning the education of their children in the school setting. PSD will provide workshops and trainings that will assist parents in communicating with teachers and other school personnel to enable parents to participate in the decision making process concerning their child(ren's) education.

**REFERENCE:**

Head Start Performance Standards 1304.40(3)(i)  
Head Start Performance Standards 1304.40(3)(ii)

**PROCEDURE:**

**"Parents As Advocates" Workshop:**

Education Specialist will conduct a "Parents as Advocates" Workshop for parents during each program year. Generalists will conduct the following:

1. Education Specialists and Site Supervisor will choose a date for the "Parents as Advocates" workshop.
2. Education Specialists submit dates of each workshop, supply lists, flyers and 003 (optional) to finance department two weeks prior to workshop date.
3. All staff (Teachers, Generalists and Site Supervisors) will inform parents of workshop.
4. Education Specialist will conduct workshop and collect sign-in sheets.

5. Sign-in sheets and food receipts will be turned into the finance department within 3 days following the conclusion of the workshop.

#### **“How Children Learn” Workshop**

Education Specialist will conduct a “How Children Learn” Workshop for parents during each program year.

Education Specialists will conduct the following:

1. Education Specialist will contact Generalists to select a date for the “How Children Learn” workshop.

#### **“KINDERGARTEN READINESS TOOLBOX”**

The Education Specialist will conduct a “Kindergarten Readiness Tool Box” workshop for parents each program year.

1. Education Specialist will contact Generalists to select a date for the “Kindergarten Readiness Toolbox” workshop.
2. All staff (Teachers, Generalists and Site Supervisors) will inform parents of the workshop.
3. Education Specialist will collect sign-in sheets and turn them into the finance department within 3 days following the workshop.