

## IMPORTANT INFORMATION - PLEASE READ

### New Reporting Requirements for Cash Aid and CalFresh

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The county is changing from Quarterly Reporting to Semi-Annual Reporting. Below are the changes that will be coming soon. We will tell you when these new rules start.

#### **Reporting Form**

Before, you turned in a QR 7 every 3 months. **Soon you will only need to turn in a report once every 6 months.**

**The 6-month report form is called the SAR 7.** The other report will be your annual redetermination/recertification (RD/RC) form.

The SAR 7 is due 6 months after your annual RD/RC. It is always due on the 5th day of the month. If you do not turn in your **complete** SAR 7 by the end of the first working day of the next (7th) month, **your aid will stop.**

**Example:** You completed your annual RD/RC in February. Your SAR 7 will be due 6 months later, on August 5th. You have to get your completed SAR 7 to your worker no later than the first working day in September or your benefits will stop. You will lose aid unless you had a good reason for being late.

Just like with your QR 7, you must answer all the questions on the SAR 7, attach proof, sign and date it, and return it by the date listed on the report.

#### **Changes to the Income Reporting Threshold (IRT) Rules**

The IRT is the amount of total monthly income that you have to report **within 10 days**. By “total monthly income” we mean any money you get. Any time your IRT changes, the county will let you know in writing.

**For Cash Aid:** The amount of income that you have to report within 10 days is changing. The IRT is based on your total income and the number of people in your household. Before, we would stop your benefits if your total income was over the IRT. Under the new rules, when you report income over your IRT, the county may **lower or stop** your benefits.

**Example:** If your IRT is \$900 and you get income of \$800 you do not have to report the change until your next report is due. If you get income of \$901 or more you must report it to your worker within 10 days. Your benefits will go down and your worker will give you a new IRT.

**For CalFresh:** Before, you did not have an IRT. Soon you will have an IRT based on your household size. When you report income over your IRT, the county may stop your benefits.

#### **Other Mandatory and Voluntary Reporting Rules are the same.**

Voluntary reports may increase your benefits.