

San Bernardino County IHSS Advisory Committee



784 E Hospitality Ln
San Bernardino CA 92415
January 6, 2021 Wednesday
9:00 AM to 12:00 PM
Teleconference

Minutes

Members Present

Celina Rwengo
Flora Martinez
Sheila Johnson (IHSS)
Lance Hoshaw

Members Absent

Diane Chapman
Marilyn Interian Matey
Linda Lovett

Members of the Public

Randy Schlecht
Barbara Chastain
Mary Gillion

Public Authority Staff

Romina Price
Myette Christian

MINUTES

1. Meeting took place over the phone via WebEx. Call to order and roll call – 09:15 A.M. Quorum met.
2. APPROVE MINUTES
 - Approve minutes from December 9, 2020 meeting
 - Celina motioned to approve, Sheila 2nd motion
3. ADDITIONS/CHANGES TO AGENDA
 - Flora would like to discuss consideration of other means of communication. For example provide tablets for members to use virtually to sign into the meeting to reflect they are present.
 - Flora requested to modify agenda items.
 - Add to item “#8 Discussion” Tablets
 - Flora motioned amendment, Sheila 2nd motion
 - Flora motioned to approve agenda and Sheila 2nd motion
4. IHSS ADVISORY COMMITTEE INTRODUCTION AND MEMBER REPORT
 - Introductions:
 - Flora Martinez- Glad to have the first meeting of the New Year and that everyone could join in. Nothing to report at this time.
 - Lance Hoshaw- Nothing to report.
 - Celina Rwengo- Nothing to report.
 - Sheila Johnson-Will wait to report during IHSS report.
5. PUBLIC COMMENT ON NON-AGENDA ITEMS
 - Randy Schlecht- Commented to everyone new on the committee that they are doing a great job. Nothing to report at this time.
6. IHSS PUBLIC AUTHORITY REPORT-Rosa Hidalgo/Myette Christian
 - Myette Christian
 - Registry is still in need of caregivers to serve IHSS clients.
 - PA participated in a fair with MediConnect in hopes of recruiting more caregivers.
 - Encourages anyone who knows of someone who has experience with caregiving to please have them apply for the registry.
 - Robert’s Rule and Brown Act training update: we are awaiting dates from County Counsel to see what they can present to the committee. Costs have not been discussed yet, but will follow up when information is available.
 - We are currently up to date in processing enrollment packets and employment verifications. Staff is doing pretty well with processing considering current circumstances.
 - IP COVID-19 Sick Leave expired 12/31/2020. Therefore providers are no longer able to request COVID-19 sick leave.

- County emails have been sent to providers regarding COVID-19 vaccinations available to health care workers.
- There are roughly 400 vaccinations available to administer per day however, appointments are filling up quickly.
 - Once the state has more vaccinations available then they will invite more providers to make appointments. New dates will be sent via email.
 - If you receive an email to make an appointment, please follow prompts given. PA does not have access to schedule, review, or change appointments.
 - Vaccinations are only available to providers and not for family members or recipients at this time.
 - If you have any questions, please email us at IHSSPA@sbcounty.gov
 - SEIU has posted related information on their website as well.

7. DEPARTMENT OF AGING AND ADULT SERVICES REPORT

- Sheila Johnson states:
 - Total number of IHSS cases for San Bernardino are 35,220.
 - Average caseload size is 376 clients
 - Dept. had 976 new referrals in December
 - EVV adoption rate currently at 99.56%; almost at 100%
 - Social workers continuing to conduct assessments via telephone or video conference calls
 - Intake workers continue to conduct assessments via telephone or video conference, however, if client needs to be physically identified, workers will go to the home
 - Social workers can sign documents/forms on the client's behalf if given permission
 - Social workers are allowing extensions for new clients to submit SOC 873 forms

8. DISCUSSION

- CICA Report
 - Celina-new presentation Friday 1/8/2021 titled "De-Cluttering Your Home During COVID"
 - Last meeting attended was the Positive Changes in Medi-Cal presentation
 - No other items to report at this time
- ACL No: 20-139 Extension of COVID-19 Related Exceptions to IHSS Programs Requirements
 - Flora briefly provided overview of deadline extension on forms which includes SOC 873
- ACL 20-140 Mandatory In-Home Supportive Services (IHSS) refresh training for IHSS County Staff and Mandatory Training for New Hire IHSS County Staff

- Sheila states that it is just a refresher. No additional information to add at this time.
- AC 20-141 Release of Nonmedical Out-of-Home Care Payment Standard Eligibility Determination Forms SOC 887 and SOC 887A
 - Sheila would have to review and if any questions will follow up.
 - No further questions posed from committee
- ACL 20-143 Temporary COVID-19 Pandemic Emergency Procedures For The Cash Assistance Program For Immigrants (CAPI) Remaining In Force Through The End Of The State Of Emergency In California
 - Flora provided brief overview
 - Cal fresh can assist with utility shut offs.
- ACL 20-145 Cal Fresh Elderly Simplified Application Project Extension Approval
 - Flora provided brief overview
 - No further questions posed by the committee
 - Celina asked if providers will receive Hero Pay
 - Myette replied that she is not aware of Hero Pay for providers.
- Tablets
 - Flora proposed purchasing 2-3 tablets to have for members to access the meeting virtually.
 - Essentially if they do not have a smart mobile device.
 - members would return equipment at the end of the term to address AC member Celina's concerns
 - Flora also suggested to see if committee can implement a clause or contract under the conditions of member to rent or check out device to cover liability of the committee to address Myette's concerns.
 - Flora states this would be helpful as she has been recruiting individuals to join the committee but would often be asked if they can participate even though they do not have a smart mobile device.
 - Lance commented that he has a phone to call into the meetings but does not have a tablet/device to virtually check into the meeting.
 - Agrees that committee should draw up a contract/liability clause to return equipment if checked out.
 - Myette concluded that she will have to look into this further and will provide feedback when available.
 - Romina will look into quotes for tablets once receiving approval from Myette for committee to move forward.

9. OLD BUSINESS

- Approve costs for Brochures/Flyers
 - Romina went over quotes presented previously to committee via email.

- Flora-would like to have brochures for the offices and to post flyers on social media
- Sheila states brochure would be a better option as social workers can include brochures in recipient packets; it would also fit nicely in IHSS offices.
- Celina agreed brochures would be a better choice. Suggested that maybe we can order flyers at a later time if needed.
- Romina and Myette offered to fold brochures in the office so committee does not have to pay extra for folding.
- Committee agreed to
 - 8.5x11 Brochures
 - Full color, 2 sided
 - Quantity: 1,000

Total: \$247.88 Includes graphic design fee.

- Flora motioned to approve. Celina 2nd motion
- Mary Gillion joined meeting.

10. NEW BUSINESS

- Fiscal report-Fiscal Year (July 1, 2020-June 30, 2021)
 - Romina-Per budget report provided, report includes stipends disbursed for the December meeting and estimated stipends for this meeting leaving \$4,476.00 available.
- Recruitment
 - Hopefully when Brochures/Flyers are available that will help to recruit members
 - No new applications received at this time. Will continue to check IHSSAC email inbox.
 - Flora-will reach out to SEIU for new resources to share with the committee and will follow up with invitation for future AC meetings.

11. ADJOURNMENT

- Next meeting 3/3/2021
- Meeting adjourned at 10:23am
 - Celina motioned, Flora 2nd motion