

San Bernardino County IHSS Advisory Committee



784 E Hospitality Ln
San Bernardino CA 92415

July 8, 2020
9:00 AM to 12:00 PM
Teleconference

Minutes

Members Present

Randy Schlecht
Barbara Chastain
Mary Gillion
Greg McDermott
Linda Lovett
Celina Rwengo
Flora Martinez
Marilyn Interian Matey
Chris Tarr (IHSS)

Members Absent

Kristie Sepulveda-Burchit
Carolyn Medina
Linda Higgins
Lance Hoshaw
Diane Chapman
Sheila Johnson

Members of the Public

Wendy Whitaker (SEIU)
Enrique Camacho (SEIU)
Sharon Swayzer
Alison Hickson

Public Authority Staff

Tannya Munoz
Eva Muro
Romina Price
Myette Christian

MINUTES

1. Meeting took place over the phone. Call to order and roll call – 09:08 A.M.

2. APPROVE MINUTES

- Flora requested Quorum requirement to be corrected. Omit “Per bylaws, informed to have at least 12 people present” as bylaws do not stipulate 12 people must be present.
 - Flora motioned- Linda Lovett 2nd
 - All members approved.

3. ADDITIONS/CHANGES TO AGENDA

- No changes to request
- Celina motioned to approve, Mary 2nd motion

4. IHSS ADVISORY COMMITTEE INTRODUCTION AND MEMBER REPORT

Introductions:

- Celina Rwengo- nothing to report
- Mary Gillion- nothing to report
- Greg Mc Dermott- nothing to report
- Randy Schlecht- no longer a member as 6/3/2020, but would comment during “Public Comment”
- Linda Lovett- nothing to report
- Flora Martinez- Thanked Rosa and Myette for meeting with her to discuss IHSS Advisory Committee Chair duties and provide background information. Spoke with current and former members to discuss how they would like committee to continue building momentum and stay active in the community.

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Randy- Followed up on Barbara Chastain rolling cart. Hopes everyone is continuing to stay safe and is excited to still listen in and partake within the Advisory Committee
- Greg- Questions status of rolling cart-Tannya informs him information will be covered during budget.
- Wendy Whitaker
 - Has been conducting zoom calls with legislatives in regards to the Governor’s proposed 7% cut to IHSS.
 - PPE supplies-received quite a bit of donations from outside departments including Public Authority.
 - Union achieved a postponement of any cuts from present time until to the end of 2021.
- Enrique Camacho
 - No violations given through now to the end of August.
 - A few counties continue to roll out EVV, however, rollout dates have been pushed back or postponed.

- New Contract- wage is now \$13.50 per hour. As previously planned, wages will increase to 14.50 starting January 2021.
- Due to office closures, please call SEIU Member Action Center at 1-855-810-2015 to speak with a union rep.
- Sharon Swayzer
 - Questioned the deadline to use her sick time per noticed received on June 28th. Is there any way to claim hours that were not used after deadline?
- Enrique Camacho
 - Informed sick time is available based on fiscal year July 1, 2019-June 30, 2020. If you do not use them by the 30th of June you can no longer claim. Unfortunately there is nothing that can be changed or rectified as that is a State procedure. However, the Union can look and see if there are any exceptions.
 - As of July 1, 2020 providers will have 16 sick hours
 - If you contracted COVID-19 you may be eligible to 2 weeks of sick time

6. IHSS PUBLIC AUTHORITY REPORT-Rosa Hidalgo/Myette Christian

- Myette
 - Everyone is back in the office and welcoming lobby interaction
 - Will continue to provide service over the phone.
 - Continuing to enroll new providers-turn around processing time is 2 weeks
 - PPE items
 - Did a mass mailer to clients and providers to inform them of available items. Please refer clients/providers to contact PA and we will mail out items.
 - If we exhaust current items on hand, can request more through the state
 - Rate change
 - Submitted to the state and is in the process of being implemented to reflect the caregiver's payroll increase
 - Dept. is losing providers to COVID-19 factors; please spread the word about applying
 - Will be doing a recruit provider outreach; considering promoting in ads or newspapers.
 - State is temporarily providing a \$2.00 increase per hour to providers who assist clients with COVID-19.

7. DEPARTMENT OF AGING AND ADULT SERVICES REPORT

- Chris Tarr
 - 3497 clients as of June 30, 2020
 - Case load projection in 2017 was projected to grow 5 caseloads a year, however, this past fiscal year it has grown to 7 caseloads.
 - Department is receiving a 1,000+ applications a month.
 - Average monthly case hours are 112 with an average caseload of 378
 - The Victorville/Yucca Valley office continue to undergo a slight remodel

- Offices are open, however, encouraging clients/providers to use mail slots or do business by phone
- Victorville and Barstow lobbies are small and only allowing two people in at a time
- Yearly evaluations are still being conducted by phone and forms are being mailed out and returned via mail
- Intake assessments are continued to be done by Zoom or FaceTime. If clients do not have the option, the SW will do a face to face visit if no exposure of the virus has occurred at the home.
- Proposed 7% IHSS cut- it has been reported that it will not go through. Programs MSSP and CBASS have also been preserved for at least another year
- Great Plates Program- provides 3 restaurant meals a day to recipients that do not receive other food based program or aid. Currently serving about 2,400 homebound seniors through the program. The state has extended the program to July 10th however, no update if it will be extend.
- EVV enrollment is at 91%

8. DISCUSSION

- Annual Meeting Schedule
 - Flora
 - Bylaws do not stipulate a minimum or maximum number of meetings.
 - States she would like to get a perspective from members. Would need to be conscious of the budget as members do receive a stipend/mileage for attending meetings.
 - Tentative meetings scheduled for January, March, June, October, and November
 - Would like to propose to add an additional meeting, early December.
 - Randy
 - Agrees that meetings were effective when he served in the committee; they were in the process of updating bylaws and additional times allowed time to catch up on other pending matters
 - Flora
 - An additional meeting would allow committee to build momentum and inform one another of any resources. Consider using Zoom to brainstorm ways to recruit members
 - Motions to have another meeting December 9th
 - Mary Motion and Celina 2nd motion
 - Myette
 - States that in October committee will discuss 2021 meeting dates and vote in January
- Resources reported by CICA
 - How the ACA IS Helping the Older Adults Most Impacted by the COVID-19 Pandemic (attachment)
 - Flora provided as a valuable tool

- No further questions and discussion
 - COVID-19 Tips for Caregivers of People with Intellectual and Developmental Disabilities (attachment)
 - Flora provided as a valuable tool
 - To be read on personal time; provide feedback if necessary
 - California Department of Social Services Letter
 - A flexibility to conducting assessments.
- Romina takes roll call per WebEx disconnection-1 member and four guest absent

9. NEW BUSINESS

- Fiscal Report Fiscal year (July 1, 2020-June 30, 2021)
 - Tannya
 - Purchased most of the items requested for FY 19/20
 - Department currently discussing timeframes to pick up items as we are still complying with Social Distancing.
 - Romina will let you know available appointment slots
 - Available funds as of July 1st \$5,976.00
 - Consider stipend payments when setting up meetings.
 - As a committee you can discuss and vote on how to spend budget.
 - Flora asked if committee would like to continue with CICA?
 - Tannya states membership paid was for FY 19/20. New membership would need to be considered and approved in October
 - Flora
 - Based on the current budget:
 - Committee will have \$3,000.00 after allocating to meetings
 - Questioned if items like brochures or business cards can be purchased for current fiscal year.
 - Tannya states yes as long as committee votes and makes motion
 - Celina motioned to purchase business cards and Flora 2nd motion
 - Recruitment
 - Myette
 - Encourages committee to think outside the box in terms of recruitment
 - Consider posting flyer to the AC Facebook page and encourages members to promote page.
 - Keep in mind that there will be a cost to have flyers made and printed so be sure to include in your budget.
 - Members can provide design or context
 - States public facing items require county approval
 - Dept. will provide sample of previously created flyer. Members can then make changes, critique, make recommendations and vote on changes at a future meeting
 - Appoint a secondary point of contact for CICA
 - Flora would like to add a secondary contact in case she is unavailable.
 - Celina volunteered

