

San Bernardino County IHSS Advisory Committee



784 E Hospitality Ln
San Bernardino CA 92415

June 3rd 2020

9:00 AM to 12:00 PM

Teleconference

Minutes

Members Present

Kristie Sepulveda-Burchit
Randy Schlecht
Barbara Chastain
Mary Gillion
Greg McDermott
Linda Lovett
Celina Rwengo
Diane Chapman
Flora Martinez
Marilyn Interian Matey
Shelia Johnson

Members Absent

Carolyn Medina
Linda Higgins
Lance Hoshaw
Chris Tarr

Members of the Public

Sharon Swayzer
Janice McDermott

Public Authority Staff

Tannya Munoz
Eva Muro
Romina Price
Myette Christian

MINUTES

1. Meeting took place over the phone. Call to order and Roll call – 09:17 A.M.
 - Discussed Quorum requirement. Concluded that the majority of the body exceeding 3 members honored requirements. In addition Article V section 5.3 was read and concluded that the total number in attendance met the regulations of a quorum.

2. APPROVE MINUTES

- Approve minutes from March 4, 2020 meeting
 - Diane motions to approve, Mary 2nds motion
 - All members approved.

3. ADDITIONS/CHANGES TO AGENDA

- No changes
- All members approved

4. IHSS ADVISORY COMMITTEE INTRODUCTION AND MEMBER REPORT

Introductions:

- Flora Martinez, Diane Chapman, Mary Gillion, Celina Rwengo, Kristie Sepulveda-Burchit, Randy Schelect, Barbara Chastain, and Greg McDermott.
- Mary-hopes everyone is doing well and staying safe.
- Kristie (member)-hopes everyone is doing well; nothing to report except the news of proposed cuts with IHSS. Interested in seeing what happens from Legislators.
- Randy (member)-encourages everyone to call or write a letter to legislators that budget cuts to IHSS would be devastating.
- Greg (member) - reported that the Union is giving out PPE supplies for providers and Mary (member) replied that for the consumers (recipients), they can reach their Health Insurance administrator for PPE supplies.

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

- Sharon Swayzer (nonmember)-posed a question that if providers go over hours, would they still receive a violation or would it be approved based on the current need of caregivers during the COVID-19 pandemic. She said she received a text message from SEIU that you will not receive a violation exceeding hours.
 - Janice McDermott (nonmember) also agreed there was a meeting with the union informing the State will not be issuing violations if exceeding work week hours.
 - Sheila mentioned she hasn't heard any information regarding that.
 - Myette will look into to the ACL to see if any new information received regarding violations.
- Member Linda Lovett announced she was joining the meeting.

6. IHSS PUBLIC AUTHORITY REPORT-Rosa Hidalgo/Myette Christian

Myette

- States all IHSS lobbies are now open to the public with restrictions, everyone must wear a mask.

Kristie

- States there are exclusions to having to wear a mask. Including having a developmental disability or medical condition that should be adhered to for those who enter without a mask.

Myette

- Health Benefits is now administered through Dublin. Phone number is 925-803-1880
- Everyone at PA has been well and healthy.
- We have had some providers and clients come across COVID-19.
 - Unfortunately we lost one caregiver due to COVID-19
- We currently have an emergency caregiver back-up list for clients. There are about 150 caregivers on the emergency back-up list.
 - If anyone knows a client that may need a caregiver due to COVID-19, please refer them to Public Authority.
- The State provided PPE supplies to all Public Authorities to provide to providers if requested. PA also provided PPE items to the Union to give out to providers at various locations for Drive through/pick up.

7. DEPARTMENT OF AGING AND ADULT SERVICES REPORT

Sheila Johnson

- Chris Tarr unable to attend due to meeting conflicting with another meeting.
- Total IHSS cases for San Bernardino County is 34,577.
- May had 853 intake applications received. Number of intake cases has decreased.
- Average social worker case load size is 378.
- Average monthly hours per case is 112 hours
- The Victorville office is undergoing a slight remodel. Encouraging clients/providers to use the mail slot to avoid going into the lobby or do business by phone. Lobby is very small and can only have 2 people in at a time.
- Social workers are currently telecommuting and are available by phone.
- Yearly evaluations are currently being conducted by phone, and are mailing out forms.
- Intake assessments for first time services are being done by Zoom, Web-Ex, or FaceTime; if client is unable to use one of those options, the social worker will continue the assessment via telephone and follow up with an in-person visit to get a quick visual of the home and the client.
 - These methods will last until the end of June unless it is extended.
- The Governor proposed to eliminate MSSP (Multiple Senior Service Program) by July 1st with a transition period to follow.
- Governor implemented an emergency feeding program, “Great Plates”. Purpose is to ensure the senior or high risk population stay home, and receive delivered meals.
 - DAAS has been working with restaurants to help deliver 3 meals per day to qualifying persons. The program will run through 6/10/2020; currently being discussed with the Board of Supervisors to see if this program will be extended.
 - Myette asked if there is another program outside of the “Great Plates” program that is delivering food year round: Sheila states she is not sure about year round, however, there is another program through CAPs (Community

- Action Partnerships) in which the Victorville office have several boxes of food and perhaps if the client were to call SIA (Senior Information and Assistance) then the client can come to the office and pick up a box.
- Randy (member) mentioned that there are some agencies from the city, “City Mission” where people can sign up to receive not only holiday boxes but they can receive monthly boxes of food. However, Mary (member) interjected and stated department is not taking calls until July.

8. DISCUSSION

- Public Authority/SEIU Local 2015 Letter
 - A lot of the committee members did not receive.
 - Myette stated the union and PA partnered up to send a letter to grocery stores to accommodate providers through the IHSS program to shop for their clients during senior hours.
 - Randy (member)-stated that Costco would not let providers come in during senior hours. He suggested that perhaps providers could be given badges as to show that they are essential employees.
 - Kristie (member)-mentioned that providers can also use paycheck stubs to show to the grocery store that they have an IHSS client they care for.
- IHSS 7% Cut
 - Flora (member) asked PA if letters would be sent informing of budget cuts.
 - Myette mentioned CAPA (California Association of Public Authorities) lobbyist are currently looking into this information and also encourage recipients to reach out to the caregiver unions to see if cuts can be changed.

9. NEW BUSINESS

- Procedures
 - Draft includes Kristie edits. No edits received from other members.
 - Randy made a motion to approve procedures
 - All members agreed
- Fiscal Report Fiscal Year July1, 2019-June 30, 2020
 - Budget for the remaining of fiscal year 3,713.85. Includes stipends from last meeting.
 - Discussed supplies that can be purchased with the remaining funds: business cards, postage for letters, paper for printing letters, flyers, note-pads, pens, highlighters, etc.
 - Tannya stated same items through printing services would not be available this fiscal year as many vendors have closed or experienced delays. However, this could be approved next fiscal year.
 - Committee voted to purchase:
 - Rolling carts for new members. There were a total of 8 including existing members who did not originally receive a cart but should

have received one. Such as member Greg McDermott and member Barbara Chastain. PA will follow up by referring to previous tracking information on equipment that was provided to former members.

- Hand sanitizers like the gallon size to have in the meetings as well as masks.
- Members would still like continue to have CICA for potential trainings.
- Flora motioned to approve budget and Randy 2nd motion
- Will look into purchasing trainings for next fiscal year as lot of those meetings could now be hosted via Web-Ex.
- Suggested purchasing a printer to have in the meetings for printing documents
- Future meetings through Zoom or WebEx
 - Tannya mentioned that zoom license can be purchased, however, everyone would need to have access to a computer or a mobile device with internet.
- PA Director suggested purchasing microphones for meetings.
- Parent Provider Letter
 - Mary motioned to approve letter
 - Barbara 2nd motion
 - All members agreed
 - Committee requested letter to be submitted to the Board of Supervisors
- Letters of Legislation of Support
 - Kristie stated Legislation is moving quickly, to forgo letters for this year.
 - Flora motioned to approved
 - All members agreed.

10. Adjournment

- Romina (PA staff) did roll call to take into account everyone who attended to process stipend.
- Mary motioned to adjourn
- Barbara 2nd motion
- Meeting adjourned 11:50 am