

San Bernardino County IHSS Advisory Committee



784 E Hospitality Ln
San Bernardino CA 92415
January 9th 2019
9:00 AM to 12:00 PM
IHSS Conference Room

Minutes

Members Present

Carolyn Medina
Mary Gillion
Linda Higgins
Kristie Sepulveda-Burchit
Greg McDermont
Randy Schlecht
Barbara Chastain
Sheila Johnson

Members Absent

Members of the Public

Sharon Swayzer
Enrique Camacho (SEIU)

Public Authority Staff

Myette Christian
Rodney Irvine

MINUTES

1. CALL TO ORDER AND INTRODUCTIONS – 09:12 A.M.

2. APPROVE MINUTES FROM October 3rd, 2018 meeting

- Motion to approve minutes with edits by Randy Schlecht, 2nd by Mary Gillion
 - All members vote to approve minutes

3. ADDITIONS/CHANGES TO AGENDA

- Removing bylaws from agenda Waiting on response from County Counsel
 - Adding ‘Thank you’ letter to Public Authority and DAAS

4. IHSS ADVISORY COMMITTEE INTRODUCTIONS AND MEMBER REPORT

Greg McDermott

- Unofficial member, waiting to become official once bylaws are completed. Received invitation to oath ceremony for Auditor/Collector/Tax Controller

Randy Schlecht

- Would like to put together a thank you letter for PA/DAAS to thank them for their assistance and use of conference rooms.

Linda Higgins

- Continuing advocacy work and trying to spread the word about the Advisory Committee

Kristie Sepulveda-Burchit

- Part of the leadership thread from CICA
 - CICA had a SAC hearing 2 days after Christmas, with 30 pages of material to review regarding paramedical regulations that will implement new limits to certain IHSS services.
 - After reaching out to the State and unions, the meeting was pushed back to next Friday, January 18th.
 - Should review material and report to the State soon with proposed changes.
- May be new IHSS/HS bills coming soon

Carolyn Medina

- Attended recent oath ceremony for the new Auditor/Controller/Tax Collector.
- Has signed up with CICA to receive emails and information on activities.
- Dropped off Advisory Committee flyers at the High Desert Rolling Start office.

Mary Gillion

- Attended the oath ceremony for Auditor/Controller/Tax Collector.

5. PUBLIC COMMENT ON NON-AGENDA ITEMS

No comments

6. IHSS PUBLIC AUTHORITY REPORT

Myette Christian

- The Public Authority registry is now open and accepting applications
- Upcoming Electronic Timesheet Fair sometime in March/April
 - Previous ETS Fair experienced system and power outages.
 - Kristie adds that ETS/TTS timesheets will be mandatory once EVV is implemented.
- Public Authority currently has a staff shortage. New staff will start in the following months.
- W-2 forms for providers will be mailed out by January 31st by the state. Returned and undeliverable W-2 forms will be held at local IHSS offices for pickup. Duplicate W-2 requests will be filled after March 1st.
- 90 day enrollment process has been implemented by state.
 - Providers have 90 days to complete enrollment once first enrollment step is completed. If not completed within the 90 day timeframe, providers will have to start enrollment process from the beginning.

7. DEPARTMENT OF AGING AND ADULT SERVICES REPORT

Sheila Johnson

- Reports
 - Social Worker caseload is approximately 379-433 cases. IHSS goal is to have a caseload of 360 per worker.
 - Department experiencing a high turnover rate
 - Department has new PSEs to help with intake apps
 - Department has been awarded a grant for \$600,000 to help with homelessness in San Bernardino county. The money has not yet been allocated.
 - Will likely be used by APS to help adults in need.
 - The state will be sending out a mailer with information regarding the electronic timesheet system.

8. SEIU Update and Report

Enrique Camacho

- SEIU update
 - Minimum wage has increased to \$12 as of January 2019. Union has helped increase provider wages to match minimum wage increases. Previously, minimum wage increases did not include homecare workers.
 - Union is circulating petition to increase minimum wage further (includes homecare workers)
 - Negotiations resulted in the creation of a law for homecare workers' pay to match the state minimum wage, and the availability of sick pay for homecare workers.
 - Union believes better wages and benefits are needed for homecare workers or counties will face a shortage of care providers in the future.
 - Kristie adds that being a homecare provider is a very difficult job in comparison to other minimum wage jobs.

- Randy is concerned with the stigma that some do not see homecare provider as a real job.
- Union's goals are to increase wages, provide access to healthcare and training for homecare providers.
- SEIU is providing classes with information on Alzheimer's and Dementia to union members.

9. CICA

- Randy Schlecht
 - CICA is having Executive call today, January 9th – open to executive committee members
 - MSSP has services available to help adults over the age of 62 with home safety.

10. Old Business

- Bylaws
 - Awaiting to receive updated bylaws from County Counsel. Bylaws will be emailed to AC members for review once received.

11. New Business

- Allocating funds
 - Kristie moves to add finance report to agenda, place the report on the website and to provide report to members prior to meeting for review. Randy 2nds motion.
 - All members approve
 - With an estimated \$400 to be used for April's stipends, and \$2000 set aside for travel as per previous meeting, approximately \$2360 left in AC budget.
 - Promotional and giveaway items are not allowed to be purchased using committee funds due to state policy.
 - Myette notes that the items purchased last year were questioned. The county began enforcing policy 45 CFR 75.421E provided by the state.
- County Counsel Invoices
 - Kristie voices concern that County Counsel are paid county employees. Asks why they are charging committee for services?
 - Myette explains that all county departments are invoiced when contracting another department within the county for services. County Counsel is spending time working on Advisory Committee bylaws, and will provide an invoice to the committee for services provided.
 - It is mandatory that bylaws go through the County Counsel process
 - Carolyn motions for any future County Counsel invoices be added to future agendas. Barbara 2nds.
 - All members approve
- 'Thank you' Letter
 - Randy motions to create an appreciation letter for PA/DAAS, Mary 2nds.
 - All members approve
 - Linda Higgins to create draft letter
- Chair Election

- Randy motions to freeze current positions until bylaws are finalized as long as Kristie does not mind remaining chair. Carolyn 2nds
 - All members approve
- Members are concerned that all members will be phased out by October 2019 if bylaws are not in place.

12. Adjournment

- Next meeting set for April 3rd 2019
- Meeting adjourned at 10:55 am