

# San Bernardino County IHSS Advisory Committee



784 E Hospitality Ln  
San Bernardino CA 92415

July 11<sup>th</sup> 2018

9:00 AM to 12:00 PM  
IHSS Conference Room

## **Minutes**

### **Members Present**

Carolyn Medina  
Linda Higgins  
Kristie Sepulveda-Burchit  
Greg McDermont  
Randy Schlecht  
Barbara Chastain

### **Members Absent**

Mirna Ruiz  
Mary Gillion

### **Members of the Public**

Carolyn Swayzer  
Sharon Swayzer  
Sheila Johnson  
Chris Tarr  
Enrique Camacho (SEIU)  
Gloria Echevarria (SEIU)  
Janice McDermott

### **Public Authority Staff**

Myette Christian  
Tannya Munoz  
Rodney Irvine

# MINUTES

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## 1. CALL TO ORDER AND INTRODUCTIONS – 09:05 A.M.

## 2. APPROVE MINUTES FROM April 11th, 2018 meeting Minutes approved by: Randy and Barbara

## 3. ADDITIONS/CHANGES TO AGENDA N/A

## 4. IHSS ADVISORY COMMITTEE INTRODUCTIONS AND MEMBER REPORT

Randy Schlecht

- SB Community Activist/Advocate. Has continued to be involved with many organizations for seniors with disabilities.

Linda Higgins

- Sending letters to the state to delay the implementation of EVV until it causes less of a disruption.

Kristie Sepulveda-Burchit

- Informs there is a federal bill to delay EVV implementation for 1 year and it's going to congress, has not been approved yet. The state has an email list that you can be added to receive more information regarding EVV [EVV@dss.ca.gov](mailto:EVV@dss.ca.gov)

## 5. PUBLIC COMMENT ON NON-AGENDA ITEMS

Carolyn Swayzer

- First meeting; wants to become an IHSS AC member

Sharon Swayzer

- Provider for the San Bernardino IHSS program. Helps people get enrolled in IHSS.

## 6. IHSS PUBLIC AUTHORITY REPORT

Myette Christian

- Introduced Rodney Irvine as the new Advisory Committee liaison.
  - Rodney will be taking over AC tasks for Tannya.
- The PA registry is planning an Electronic Timesheet Fair (ETS) to help and encourage IHSS providers to enroll in the ETS and Direct Deposit (DD) programs.
  - Dates are to be determined.
- Department is working to increase the amount of available registry providers, in anticipation of Sick Leave taking effect. PA will be conducting a job fair to attract providers to apply for the registry.
  - Dates for the Fair are to be determined.

## 7. DEPARTMENT OF AGING AND ADULT SERVICES REPORT

Chris Tarr

- Introduced Sheila Johnson as new IHSS liaison.
  - On behalf of committee, Randy thanked Chris for the services Nichole provided.

Sheila Johnson

- Reports
  - Case load has grown to 30,623 clients in San Bernardino County (up from 28,991 last year)
  - Case load per worker is between 370 – 450 in certain areas. Short staffed and high caseloads may be causing delays. Case load would preferably be down to 350 per social worker.
  - 20,395 active providers in the county
  - Provider paid sick leave begins July 1<sup>st</sup>. Providers will accrue 8 hours of sick leave time after working 1 month or 100 hours and will be able to use the accrued sick leave time after an additional 2 months or 200 hours. Remaining sick leave hours expire at the end of the fiscal year (June 30) and providers will accrue 8 new hours of sick leave time at the beginning of next fiscal year (July 1).
    - Providers can submit a form or use the ETS system to claim sick leave hours.
    - Sick leave hours will be paid on a separate check.

## 8. GUEST SPEAKERS

Enrique Camacho

- SEIU Update
  - June marks the 3rd year anniversary of the Statewide Union
  - IHSS program continues to grow and SEIU is working to improve and increase benefits.
  - State bargaining fell through. Negotiations will still be made at the County level.
    - San Bernardino bargaining began 6/18
      - Union bargained with governor to get sick leave for providers
      - Union wants to empower providers to learn and understand how the union works and why they are involved in politics.
      - Negotiating to increase provider pay rate above the minimum wage.
      - Negotiations take an average of 6 – 7 months.
        - New law states that if negotiations exceed time frame, a mediator may be used.
  - Randy asks if Union committees are open to the public
    - Negotiations are for specific union members only. The finalized information from any chapter meeting is made available to the public.
  - SEIU website has information regarding upcoming and past events.
  - Next SEIU bargaining session with the county will be July 19<sup>th</sup> regarding wages, healthcare and training.
  - SEIU went to the Board of Supervisors on June 28<sup>th</sup> to discuss care crisis. Spoke to a staff member of Josie Gonzales.

- Collecting signatures from the community to improve contract for home health care workers.
- SEIU passed around new petition
  - Myette asks that petition be signed after meeting has concluded.
  - Myette raises concerns that a similar petition was left in the Victorville IHSS.
    - SEIU states that petition is posted on the SEIU website and in SEIU offices, and not in IHSS offices.
- SEIU would like to see more training available for new home care providers to provide them more experiences in home care work.

## 9. Old Business

- Legislative
    - County Board approved AB 3200. Pending approval on AB 2872, AB 3082 and SB1040
      - Responses on AB 2872 and AB 3200 took approximately 13 days
  - Finance
    - Fiscal Year 17/18 budget was exhausted.
    - All necessary items were purchased.
      - Supplies
        - Pens, lanyards, water bottles, hand sanitizers, bags have been obtained
        - Only item requested that was not obtained were the umbrellas
    - Flyers
      - New flyers were distributed to committee members
      - PA paid for the first batch of flyers – Next order will have to come from the AC budget
- Bylaws
  - Bylaws have not been submitted to the Board of Supervisors
    - Members will approve bylaws at the October 3<sup>rd</sup> meeting after recommendations have been made.
      - Myette asked for member feedback be provided to Rodney by 7/19/2018.
      - Email any comments or updates to Rodney.
  - Tannya reviewed the following changes with members:
    - 3.4 – PA recommends to remove ‘By two-thirds majority vote’ wording
    - 3.8 – Providers will not be able to get payment through IHSS service time for advisory committee activities.
    - 6.1 – PA recommends to keep sub-committees general instead of specific
      - 6.2.1 – Kristie recommends to cross out whole section
    - 3.6 – Members who travel 20 miles or less round-trip will not be paid for attending AC meetings due to county code 13.0618.
    - Need to know in advance if any members will be travelling for committee activities.

- Travel must be pre-approved by the Board of Supervisors

## 10. New Business

- Finance Report
  - Purchases and payment processing is now taking longer with new SAP practices.
  - Ordinance draft is being worked on – will be provided once completed
  - Tannya will provide finance report for FY 18/19
- CICA
  - Need to appoint CICA liaison
  - Committee should look into CICA positions and select members to fill those positions
    - Kristie and Randy selected for CICA previously
  - CICA membership for FY 18/19 requires a \$500 fee in order to renew.
    - Linda adds that members should get involved with CICA or committee should not renew.
  - Randy motions and Kristie 2nds to approve \$500 membership fee, and for Randy and Kristie to fill CICA positions
    - Randy and Kristie approve membership and positions
    - CICA discussion to be added to future agendas and for members updates.
- Business cards
  - Business cards have old PA address printed on them. Myette would like direction from the committee to use or destroy.
    - Randy to take stack of old cards and update address.
  - Members request to keep old items and continue using.
- Recruitment Events
  - AC event on 8/18 - \$25 table to distribute AC items at the Lion center West Rancho Cucamonga.
  - Randy motions and Caroline 2<sup>nd</sup> to approve \$25 fee for 8/18 event
    - All members approve fee
- Chair Election
  - Tabled until October meeting
- 2019 Meeting dates
  - January 9<sup>th</sup> 2019
  - April 3<sup>rd</sup> 2019
  - July 10<sup>th</sup> 2019
  - October 2<sup>nd</sup> 2019.
    - Randy motions to approve dates, Greg 2nds
      - All members approve dates.
- Next meeting will be October 3<sup>rd</sup> 2018
- Meeting adjourned at 11:45 am

