

# San Bernardino County IHSS Advisory Committee



784 E Hospitality Ln  
San Bernardino CA 92415

March 4<sup>th</sup> 2020

9:00 AM to 12:00 PM  
IHSS Conference Room

## Minutes

### **Members Present**

Kristie Sepulveda-Burchit  
Randy Schlecht  
Barbara Chastain  
Mary Gillion  
Greg McDermott  
Linda Lovett  
Lance Hoshaw  
Celina Rwengo  
Diane Chapman  
Flora Martinez  
Shelia Johnson

### **Members Absent**

Carolyn Medina  
Linda Higgins  
Marilyn Interian Matey

### **Members of the Public**

Chris Tarr  
Sharon Swayzer  
Cassidy Acosta  
Cathleen Williams  
Terrance Henson  
Enrique Camacho (SEIU)  
Wendy Whitaker (SEIU)

### **Public Authority Staff**

Tannya Munoz  
Eva Muro  
Romina Price

# MINUTES

---

## 1. CALL TO ORDER AND INTRODUCTIONS – 09:12 A.M.

## 2. PRESENTATION- AB 1993

Cathleen

- Formally a member of IHSS with a son diagnosed with a heart defect
- He had 10 open heart surgeries and was developmentally delayed causing him to be unable to attend school regularly.
- Cathleen created a virtual classroom for her son and became a full time nurse for him for over 9 years.
- Wrote a book narrating her child's journey to his passing titled "9 Year Miracle"
- As she was filing for unemployment she discovered that the law does not offer unemployment to a person who loses a child or is a caregiver.
- She encourages everyone to vote for Bill AB1993 that was to be set on February 27, 2020 and is currently pushing through legislature.
- Per handout provided, Assembly bill 1993 would amend current law to extend eligibility for Unemployment Insurance (UI) to parent and spouse providers of In Home Support Services (IHSS) and Waiver Personal Care Services (WPCS).
- This bill is awaiting votes to pass though the Economic Board. She is advocating for the passing of this bill and provided Change.org to share this link for signatures.
- Mentioned Assembly Obernolty and Senator Grove are strong supporters of this bill.

## 3. APPROVE MINUTES

- Approve minutes from January 8, 2020 meeting
  - Mary motions to approve, Celina 2nds motion.
  - Randy wanted to confirm his note to increase wages was included. He insists it is necessary to include so the Board of Supervisors members reading the minutes be reminded of this need.
  - All members approved.

## 4. ADDITIONS/CHANGES TO AGENDA

- No changes

## 5. IHSS ADVISORY COMMITTEE INTRODUCTION AND MEMBER REPORT

Introductions:

- Flora Martinez District #4, Randy Schelect (Vice Chair), Barbara Chastain (member), Linda Lovette, (member), Greg McDermott (member), Mary Gillion (member), Kristie (Chair), Celina Rwengo (alternate), Diane Chapman (member).
- Nothing to report at this time.

## 6. PUBLIC COMMENT ON NON-AGENDA ITEMS

Enrique Camacho (SEIU)

- Union member, representative.

- Since our last meeting, we talked about the contract and the .25-cent in April and .25 cents in July plus the raise that will come up and the \$1 raise from the minimum wage increase in January.
- The unions pressured the Governor to negotiate the raise increase.
- Other organizations collecting signatures also requested the minimum wage increase, but SEIU included the Health Care Providers in the ballot. Noted the Cal.gov labor Commission Office.
  - IHSSAC members Mary Gillion and Randy Schlecht comments that it is a joint effort on collecting signatures.

Wendy Whittaker (SEIU)

- Union member, representative.
- Reports that on March 10 there will be a meeting to confirm obtaining the purchasing of the protective gear.
- Opposition to “Schools and Communities First” petition. Goal is to get item on the ballot for November.
- Union expressed disappointment that they are not on the Agenda.

Terrance Hudson and Cassidy Acosta

- Harvage Consulting, representatives.
- Report they have a new role in direct contact with Dept. of Health Services.
- Close ties with health care in general.
- Would like to return and present to the committee

## 7. UPDATES ON IHSS

Tannya

- States Rosa and Myette will not be present due to Department needs
- Dept. is handing out flyers to recruit registry providers, asking all of you to help us in assisting so our provider list can grow.
- EVV will go into effect May 2020.
  - Dept. has assisted IHSS in promoting fairs
- With EVV we are letting providers know that they will be on hold for a longer period of time when calling the pay-check customer information line.
  - Same information is available through the EVV portal.
- There has been an increase in the number of providers that are going through the background check.
- We will be meeting with the union to finalize the purchase of the protective gear, however the date has not been finalized. The department sent out dates, but date has not been confirmed.
- Clarifies that although Enrique mentioned March 10<sup>th</sup> date has not been confirmed with PA.
- Rate increases pending March 1<sup>st</sup> and July 1<sup>st</sup>. are currently going through state approval.
- EVV Training dates are accurate on website.

## 8. DEPARTMENT OF AGING AND ADULT SERVICES REPORT

Sheila Johnson and Chris Tarr

- Victorville held first training presentation of EVV with a good turnout. Provider mentioned that she already signed up but not her client; it was clarified that the client also needed to sign up.
- San Bernardino County-71% registered for EVV
- Providers are available to enroll with the Telephone Timesheet System (TTS)  
4/1/2020

## 9. OLD BUSINESS

- SEIU Report and Update no longer agendized
  - SEIU was not listed according to the bylaws as it is a conflict of interest.
  - Tannya states this was recommendation made by County Council.
- Cost of Live Stream
  - Tannya is working on gathering quotes; Both Director needs to meet since two departments will need to correlate the cost. It may take longer than the month of April. Fiscal year Budget starts July 1st and the new Committee will have to vote on this.
- Group picture
  - Tannya stated PA has submitted ticket to update and clarified the PA does not make changes to the website. Task is done by a different department.
- EVV goes into effect in San Bernardino County 3/1/2020
  - A flyer went out to providers and recipients.
  - Time sheets do not have to be done the same day, however you must keep track.
    - If a provider waits the 15 days and uses the telephone system and does not save and call drops you will have to start all over.
  - Randy (Vice Chair) commented, he loves the electronic timesheet system, states several clients agree.
  - Electronic timesheets are a great benefit with direct deposit.
  - The union is also offering classes to teach everyone and walk-ins are welcomed.

## 10. NEW BUSINESS

- Procedures
  - Secretary drafted the proposed Procedures and would like everyone's feedback once again as we did not receive a big turnout
    - Provide feedback by March 20<sup>th</sup>.
    - Recommendation is to review as these are the rules you will abide by and vote on April 1<sup>st</sup>.
  - Last meeting for fiscal year will be April 1<sup>st</sup>.
  - Randy (Vice Chair) commented: that providers do a lot more things than what is listed in the "to do" lists.
  - Kristie (Chair) made clarification as far as duties.
  - Flora (Alternate) adds that she is fairly new and would like to know what the highlights are in the new procedure changes.

- Kristie (Chair) comments Board of Supervisors had never approved by Bylaws, however, this charter made effort to create and receive approval.
        - Committee has been working on revising Bylaws for 2 years; adding duties, funding, information dissemination and so forth but if we find that we need to revise, revisions will be made later. For questions, please call Romina.
      - Mary Gillion (member) mentions the changes are good since in the beginning committee was not following any procedures in the past.
- Ethics Certificates
  - Romina is missing Ethic Certificates for 3 members. Romina will follow up and send out a link in email.
- Roster of committee members
  - Committee members only. In July, committee will receive a new roster.
- Subcommittee/s Break Out
  - Legislation
    - Vote to Support these Bills on CAPA Report: AB1916; requires electronic communications regarding intentional black outs.
    - AB1936; Applies to price gouging and prohibition of public safely public shut off.
    - SB 596; this is the only one that has to do with IHSS, requires information of the benefits under the program and will receive higher energy allowance.
    - SB753; Permit the individual telephone numbers to disclose in case of an emergency to the emergency services personnel.
    - SB801; requires electronic companies to supply resources or financial assistance to those who receive medical baseline.
    - SB802; Backup Generators.
    - AB1993; Kathleen's bill gives unemployment benefits to IHSS Providers.
    - AB2670; Restraint and seclusions to those with restraints in school, bill will require report must also be posted on their website.
    - AB2263; Nonpublic schools restraint and seclusion death in a school where it exists now in non-public schools. They either are cleared, suspended or cleared. This bill will notify parents by school district.
    - Motion to Support: all members approved, none opposed.
- Finance
  - Linda recommends the committee receive list of when stipends are received and to whom.
  - Tannya informed the members the County's processing time and process.
  - Committee would like to order more brochures to make committee more visible.
  - Recommends to purchase the following:
    - Buy postage to mail recruitment.
    - Extra Meeting in May
    - Buy paper to print application.

- Attend fairs, purchase portfolios for Chair and Co- Chairs.
  - Get a speaker from HEAT energy program for low-income seniors.
    - Rolling Start is an example of speaker to advice on the available resources out there.
  - Member Outreach and Community Events
    - Posting flyers with independent living centers, apartment complexes.
    - Outreach with clients and providers including the monthly meetings.
    - Asking social workers to discuss this program and pass out flyers to the client when visiting the client.
    - We need to become informed about illnesses in order to better represent the clients.
- Fiscal Report Fiscal year July 1, 2019-June 30, 2020)
  - A new budget begins July 1st.
  - Public authority took over some of the charges to ensure the committee would get what they needed.
  - We will need money to join CICA if desired.
  - Available funds, about \$1009.55.
  - Remember the money can be used to cover MDT, special speakers, special training such as EVV, excel training, can also be used in traveling but there will be a different process.
  - There have been occasions when we give the money back when it is not consumed.
- Parent Provider Letter
  - Kristie states this is regarding an all-county letter regarding parent provider that had minor children in addition to IHSS provider. There have been issues in neighboring counties where they are determining no entitlement to IHSS Providers since they are part time employed. Seems ACL is targeting specific jobs and only applies to parents with minors not adult clients
  - Kristie provides letter for reference.
  - Side note; this is assuming discrimination against parents with minor children who hold a part time job.
  - Assuming the parent works during the child's school hours then it should not interfere as a provider.
  - Hoping the committee will send to the board of supervisors for consideration to support and this will be on the following agenda for the IHSSAC for approval.
- Legislative bills with the Board of Supervisors
  - Kristie states committee has requested Letters of Support submitted to Sacramento mention IHSS.
  - Discuss requesting support from the Board of Supervisors.
  - Rosa provided Kristie with document CAPAS per her request. Document addresses many bills.
- Chair and Vice chair elections

- Kristie provides overview on Chair / Co-Chair duties and length of service: 1 year position, 4 meetings.
  - Chair is composed of a lot of duties; putting together the agenda, and reviewing minutes.
  - Vice Chair will keep current on all the topics. When out in the field take note of all the needs and return with feedback, writing notes because there will be a report written to present. In addition go once a year and present to the board of supervisors.
- Committee votes
  - Tallied up votes and then verbally approved:
    - Flora Chair Nominee
    - Diane Co-Chair Nominee
- Tannya: Requesting the Committee's help to advocate, spread the word to get new members to join. The breakdown should be 50% consumers 50% providers.
- Members noted no district restrictions.

## **11. ADJOURMENT**

- Last meeting of the fiscal year April 1, 2020
- Adjourned 11:58pm
  - Mary motioned
  - Celina 2<sup>nd</sup> motion
  - All members approved